

Minutes
Weber State University
Board of Trustees
Oct. 4, 2016

Trustees:

Ms. Kearston Cutrubus
Ms. Louenda Downs (Vice Chair)
Ms. Karen Fairbanks
Ms. Heather Hales
Mr. Nolan Karras (Chair)
Mr. Scott Parson
Dr. Jeff Stephens
Mr. Gregory Woodfield

Excused:

Mr. Steven E. Starks
Mr. Kevin Sullivan

Weber State University Representatives:

Dr. Charles A. Wight, President
Dr. Norm Tarbox, VP for Administrative Services
Dr. Brad Mortensen, VP for University Advancement
Dr. Bret Ellis, VP for Information Technology
Dr. Jan Winniford, VP for Student Services
Dr. Madonne Miner, Provost
Dr. George Comber, Chair, Department of Engineering Technology
Dr. Fred Chiou, Associate Professor, Electronics Engineering Technology
Mr. Shane Farver, Secretary, Board of Trustees
Mr. John Kowalewski, Executive Director, Marketing & Communications
Mr. Lonnie Lujan, Vice Chair, Staff Advisory Council

Press Present:

Anna Burleson, Standard-Examiner

Welcome

Oath of Office: Kearston
Cutrubus

Approval of 9-6-16
Meeting Minutes

President's Report

(Homecoming)

(WSU Discovery Loop)

(Stewart Library)

(Allen Holmes Diversity
Symposium)

(Women's Center Grant)

- I. The meeting convened at 9:30 a.m.
- II. Vice Chair Louenda Downs welcomed those present.
- III. Shane Farver, secretary for the WSU Board of Trustees, administered the oath of office to Kearston Cutrubus, who replaces Alan Hall on the board.
- IV. Upon a motion from Scott Parson seconded by Greg Woodfield, the Board of Trustees unanimously approved the minutes from Sept. 6, 2016, with minor corrections and ratified committee minutes from that day.
- V. WSU President Charles A. Wight gave the following report:
 - 1) Homecoming events include a football game on Oct. 8, pre-game tailgating, and a Homecoming Dance on Oct. 7.
 - 2) Weber State University and the community will officially cut the ribbon on the WSU Discovery Loop on Oct. 8. The loop features two trails and 25 newly installed interpretive signs above the university. Two Weber State alumni, Sara Yearsley and Amanda Gentry, began working on this effort in 2010.
 - 3) Ted Bunch, co-founder and chief development officer of A Call to Men, came to campus as keynote speaker for the Allen Holmes Diversity Symposium. The organization guides men to lead respectful, nonviolent lives. The theme for this year's symposium was Preventing Sexual Assault: Leaving the Sidelines of Silence.
 - 4) The Utah Department of Health awarded Weber State a \$50,000 grant to develop violence prevention training for the Safe @ Weber program. The funds were specifically for the university's LGBTQ+ population.
 - 5) Ogden City officials voted in September to create

(Diversity
Commission/Charter)

a diversity commission and adopt a diversity charter. The commission will consist of 9 to 11 members who will represent the diverse Ogden communities. Weber State partnered with Ogden City, other organizations and citizens, to have a series of conversations over 4 years. The creation of the commission and charter was the result of those efforts.

(Town Hall Conversation
on Race)

6) Weber State held its second Town Hall Conversation on Race on Sept. 17 in the Union Station's Grand Lobby. About 70 people participated in the conversation, with about 300 attending the first Town Hall Conversation in July. The purpose for the conversations is to enable people to communicate with each other about the difficult subject of race. The next conversation will take place Nov. 12.

(Diversity Workshop)

7) Chief Diversity Officer Adrienne Andrews presented a workshop on diversity and inclusion to more than 100 employees in the Bridger-Teton National Forest.

(Gold Medal)

8) Weber State alumnus David Blair won a gold medal and broke his own world record in the discus throw at the 2016 Paralympics. He graduated from WSU in 1999 and set six school records in the categories of hammer throw, discus throw and indoor weight throw.

(Student Services Expo)

9) On Sept. 21, the Student Affairs Division hosted the Student Services Expo. Twenty-six programs that support and serve students at Weber State participated in the event.

(Health Care Recognitions)

10) The website Healthcare Administration Degree Programs recognized Weber State as having the top online bachelor's degree program in healthcare administration in 2016. They also recognized the health information management program as being the most affordable bachelor's degree.

(Debate)

11) WSU will host a debate between Congressman Rob Bishop and his challenger, Peter Clemens,

(WSUSA Contacts)	on Oct. 17. The debate will take place in the Val A. Browning Center's Austad Auditorium. The Walker Institute of Politics & Public Service, the Utah Debate Commission and Weber State are sponsoring the debate. Jennifer Napier-Pearce, editor of the Salt Lake Tribune, will moderate.
(Trustees' Participation)	12) Following the report, Wight said that trustee attendance at the Town Hall Conversations on Race would be especially welcome. In addition, Chair Nolan Karras and Downs will sign a letter congratulating David Blair on his Paralympic success.
WSUSA Report	VI. WSU Student Body President Greg Woodfield gave a report on the following items:
(FYE Mentor Training)	1) Woodfield trained various student mentors on how to get freshmen involved in the campus community. A training video of vice presidents recruiting freshmen students in campus activities serves as part of the training. About 4,000 students per year are expected to be recruited to campus activities per year. Trustees and WSU representatives had a related conversation about freshman retention and how mentor training can assist with that.
(Renamed Student Section)	2) The student section at Weber State University athletic games will be renamed the Wildcat Front.
(New Hope Suicide Prevention Walk)	3) More than 150 students participated in the New Hope Suicide Prevention Walk.
(Homecoming Pep Rally)	4) About 250 students participated in the Homecoming pep rally. Coach Jay Hill and WSU football players came to the rally, which featured giveaways and trivia.
(Senate	5) New senators are receiving training on Student Senate bylaws. A new associate justice of the Student Supreme Court were sworn in. The Senate is working on identifying the new graduate student senator and treasurer.

(Service)	6) Make a Difference Day will be occurring in conjunction with Project Lead on Oct. 20 and 21. Volunteers are in need of money donations for food. Executive team members were challenged to put on as many service events as possible.
(Leadership)	7) WSU hosted a Rock the Vote concert at the Ogden Amphitheater in order to encourage people to register to vote. Close to 300 people participated. Project Lead is expected to have more than 200 students in attendance.
(Davis)	8) About 250 students attended Late Night, Skate Night at WSU Davis. Students dressed up in '80s clothes. More than 400 people also participated in a movie night, which featured "Finding Dory." WSU Davis is seeing more and more attendance at events. WSUSA is focusing
(Marketing)	
(Diversity)	9) The 18 th Annual WSU Diversity Conference was scheduled to take place Thursday, Oct. 6, and Friday, Oct. 7.
(Activities)	10) WSUSA produces a two-week peek for students, which is posted around campus. Trustees are able to attend any of the listed events.
(Clubs & Orgs.)	11) Clubs & Organizations held its annual presidents' training, in which 70 presidents from clubs and organizations attended. Clubs & Organizations also hosted a Casino Night, where students donated cans of food for the Weber Cares pantry.
Faculty Report	VII. Fred Chiou and George Comber, faculty from the College of Engineering, Applied Science and Technology, gave the faculty report. Chiou, Electronics Engineering Technology program coordinator, have a presentation on various solar photovoltaic projects that are in the works at Weber State University. Comber, chair of the Department of Engineering Technology, gave a presentation on how Weber State has been working with ATCs to provide stackable credit within its programs.

Alumni Association Report	VIII. Heather Hales, president of the WSU Alumni Association gave a report with the following items:
(Call Center)	1) The Alumni Association has a new call center which as led to some great new contacts that have led to donation. The Alumni Center will also take over the annual fund.
(Membership Matters Event)	2) More than 60 people, including President Wight attended a Welcome Back Tailgate Food Truck Extravaganza.
(Board and Council Kickoff Meeting)	3) WSU President Charles Wight, Vice President Brad Mortensen, Student Body President Greg Woodfield, and Faculty Senate Chair Doris Geide Stevenson took part in the annual Alumni Association planning and training retreat. The Alumni Association is hoping to make stronger connections on campus and in the community.
(Scholarship Luncheon)	4) Thirty-three students were awarded scholarships during the annual Alumni Scholarship Luncheon. Scholarships are funded through license plate sales, private donations and the Alumni Golf Classic.
(Emeriti Alumni Council)	5) The Emeriti Alumni Council contributed to the EASE fund for students.
(Student Alumni Association)	6) The Student Alumni Association is hitting the ground running this semester with several efforts.
(Regional Alumni Chapters)	7) Regional alumni chapters are holding more events, and the WSUAA is making efforts to have more contact with those chapters.
(WSU Salutes)	8) WSU Salutes takes place on Thursday, Oct. 6. Honorees include the following: Kimberlee Henrichsen Jason Beardall Steven M. Petersen Jane Marquardt

Discussion: Trustees Roles
and Responsibilities

Thomas K. Welch
Jewel Lee Kenley
Ronald M. and Nora L. Axton
Joaquin Zetina Huesca and Natasha Pruhs

- IX. Trustees discussed ways in which they could become more involved in the university. Topics revolved student success. Trustees expressed interest in more information on how students are doing and more focus on outcomes. Vice President for Student Affairs Jan Winniford talked about an effort that she and Provost Madonna Miner were involved in to create a task force for student success. Miner, who had a conflict, had to leave the Board of Trustees meeting previously.

Regarding outcomes, President Wight said that evaluation should cover not only job preparedness, but other life skills as well. Jeff Stephens also recommended that students should speak to trustees about their experience within programs.

Downs said that some of the ideas that trustees discussed would enable them to be better ambassadors for the university.

Committee Reports
(Business Committee)

- X. Scott Parson, chair of the Business Committee, gave the following report:
- 1) The committee reviewed the Audit Committee Report, which gave no cause for concern. The Audit Committee is appropriately addressing concerns such as cyber-security threats.
 - 2) The committee reviewed the Institutional Residence Report, as required by the State Board of Regents. It is a simple report, given that the university does not have an official institutional residence.
 - 3) The committee reviewed reports including the Institutional Discretionary Funds report and Retirement Plan Executive Committee Report and the Capital Facilities Priorities Report. The top priority for the university is the Social

ACTION

Science Building renovation.

Upon a motion from Parson seconded by Stephens, the Board of Trustees unanimously approved the Audit Committee, Residence, Institutional Discretionary Funds, Retirement Plan Executive Committee and Capital Facilities Priorities reports.

(Personnel & Academic Policy Committee)

XI. Downs reported that there were no items from the Personnel & Academic Policy Committee for the full board's consideration.

XII. Downs pointed out the events calendar, which contained information on Homecoming events among others. She asked that, if WSU representatives wanted trustees to attend certain events, have Secretary Shane Farver highlight those events and send them to the trustees.

Meeting Adjourned

XIII. Upon a motion from Jeff Stephens seconded by Karen Fairbanks, the Board of Trustees unanimously voted to adjourn.



**President's Report
WSU Board of Trustees
Oct. 4, 2016**

1. Weber State is in the midst of Homecoming 2016 celebrations, with events all week long. The Homecoming Dance will take place Friday, Oct. 7, from 8 p.m. to 11:30 p.m. in the Shepherd Union Ballrooms. The Homecoming football game against Portland State begins at 6 p.m. on Saturday, Oct. 8. A pre-game tailgate party in the Stewart Stadium's north parking lot will begin at 4 p.m.
2. The university and community will officially cut the ribbon on the WSU Discovery Loop Oct. 8. The loop includes two trails with 25 newly installed interpretive signs, which explain the science behind the scenery. Weber State students, with the supervision of faculty, created the information for the signs. The project has its origins in 2010, when WSU alumni Sara Yearsley and Amanda Gentry were then students in the College of Science. They were leading community science hikes in the area that eventually grew in popularity and became known as Yikes! Science Hikes!
3. Ted Bunch, co-founder/co-director of the violence prevention organization A Call to Men, visited campus Sept. 22 to share his message of respect, safety and inclusion. Bunch gave two presentations as part of WSU's Allen Holmes Diversity Symposium. The theme of this year's symposium was "Preventing Sexual Assault: Leaving the Sidelines of Silence."
4. The Utah Department of Health awarded a \$50,000 grant to Weber State's Women's Center to develop Safe@Weber violence prevention training for the university's LGBTQ+ population.
5. Ogden City officials voted in September to create a Diversity Commission, which will consist of 9 to 11 members and represent the diverse community that lives in the city. The city also adopted an associated charter. Weber State was part of the effort of more than three years that led to the formation of the commission.
6. WSU held its second Town Hall Conversation on Race Sept. 17 at Union Station's Grand Lobby with more than 70 participants present. The event included round-table exercises to help participants consider how we all have come to understand

race and its impact in our daily lives. Following table work in small groups, a facilitated discussion took place. The next conversation will be scheduled for Saturday, Nov. 12.

7. In early September, Chief Diversity Officer Adrienne Andrews presented a workshop on diversity and inclusion to more than 150 employees of the Bridger-Teton National Forest. This workshop was part of a developing relationship between the National Forest Service and the university, with attention paid to internships and educational opportunities.
8. Weber State alumnus David Blair won gold and broke his own world record in the discus throw at Rio de Janeiro's Paralympics. Blair, 40, graduated from Weber State in 1999. While here, he had set six school records in hammer, discus throw and indoor weight. He was born with a malformed foot known as a "club foot."
9. On Sept. 21, the Student Affairs Division hosted its annual Student Services Expo. Twenty-six programs that support and serve students at WSU participated in this event that promotes student engagement and success.
10. The website Healthcare Administration Degree Programs recognized Weber State as having 2016's top online bachelor's degree in Healthcare Administration and most affordable online bachelor's degree in health information management.
11. The university will host the First Congressional District debate Oct. 17. The debate between seven-term Republican Rep. Rob Bishop and Democratic challenger Dr. Peter Clemens will take place in the Val A. Browning Center's Austad Auditorium from 6-7 p.m. The Utah Debate Commission, WSU, and the university's Olene S. Walker Institute of Politics and Public Service are sponsoring the debate. Salt Lake Tribune editor Jennifer Napier-Pearce will moderate. Those interested can get free tickets by emailing Carla Price (cprice@weber.edu) or calling her at 801-626-6252.

WSUSA Presidents Report

President – Gregory J. Woodfield

- FYE Class Mentor Trainings
- Student section renamed, ("The Wildcat Front")
- NUHOPE suicide prevention walk.
- WSUSA Recruitment Video
- Home Coming Pep Rally –Student Union

VP Reports:

Senate:

- Training new senators on by-laws, helping constituencies out
- Swearing in the Associate Chief Justices
- Identifying the Graduate Senator

Service:

- Make a Difference Day (In need of money donations \$8,000.00 is there goal.) They've increased the amount of meals from 10,000 to 25,000. Partnering with "Stop Hunger Now."
- See Attached Service sheet

Leadership:

- Rock the Vote: Downtown Ogden concert, to encourage young millennials to register and vote.
- Project Lead (Estimated 200+ in attendance)
-Oct 20-21, Student Union Ballrooms.

Davis:

- Late Night Skate Night 80's
-Student Attendance 250+
- Movie Night: Finding Dory Friday 30, 2016
-Student Attendance 400+

Diversity:

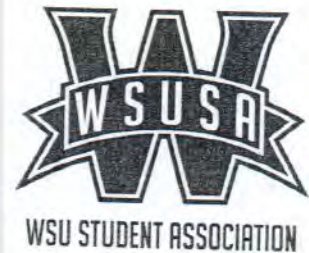
- 18th Annual Diversity Conference
- Symposium: Sexual Assault 400+ Student Attendance

Activities:

- Homecoming Week Events (See Attached Two Week Peek sheet)

Clubs & Organization:

- Annual Presidents Training
-Club President Attendance 70+
- Casino Night
-Food donations for poker chips.
- All food proceeds will be donated to weber cares food pantry.





Weber State University Alumni Association President's Report
WSU Board of Trustees
October 2016

➤ **Annual Fund & Call Center**

The Call Center has a new home in the Lindquist Alumni Center. It has been moved to the Peterson Media room in order to accommodate 25 callers as compared to the previous space, which could only house 16 callers. A new call center manager is in place and the callers are off to a great start. Just the other day, a new caller had the opportunity to talk to an alumnus or alumna who pledged \$12,000 for a scholarship. Our callers also connected with an alumnus or alumna in Nevada who had wanted to donate \$25,000 to the family scholarship account. These callers, who are great representatives, are often our first-line connection with our alumni. We are off to a great start. Many new Alumni Association memberships have been activated as well as donations to multiple colleges and the Dream Weber fund. The Annual Fund operations will continue to provide a "blended" approach that includes a WSUAA membership through gift solicitations from alumni and friends.

➤ **Membership Matters Event**

On Sept. 17, the WSU Alumni Association hosted a "Welcome Back Tailgate Food Truck Extravaganza." This event celebrated current WSUAA members, reconnected with lapsed WSUAA members and then encouraged Lifetime members to donate to the alumni scholarship fund. Each new membership includes a WSU Alumni Association tote bag filled to the top with WSU swag. There was face painting, a balloon artist, and great food. New memberships and new friends were created at this great event.

➤ **Board and Council Kick Off Meeting**

On Sept. 22, Emeriti Council, Young Alumni and Student Alumni council members joined with other board members and leaders for the Alumni Association planning and training retreat. Each of the boards and councils presented overviews of goals for the 2016-2017 year, highlighted year-to-date activities and shared events planned for the balance of 2016-2017. Many members expressed their appreciation to the Alumni Association leadership for the planning and execution of this important annual event.

➤ **Scholarship Luncheon**

The annual Alumni Scholarship Luncheon took place on Sept. 20, 2016, at the Lindquist Alumni Center. All 33 students who were awarded scholarships through the Alumni Association for the 2015-16 academic year were invited to meet donors and share their thanks for the financial support they have received. In addition, many students spoke of the impact it has made on their lives and their desire to give back financially in the future. Private donations, license plate income and the annual Alumni Golf Classic fund these scholarships.

➤ **Emeriti Alumni Council**

The September Emeriti Council meeting included a Purple Paw Award presentation and a presentation from the dean of students, Dr. Jeff Hurst. Brent Richardson, BS mathematics WSU alumnus, received the Purple Paw Award. Mr. Richardson is an Ogden native, member of 19th Special Forces Group,

Airborne, a local business owner/entrepreneur, and member and president of many educational boards and business groups.

Dr. Hurst presented an in-depth review of the purpose and process of the Emeriti Alumni Student Emergency (EASE) Fund. The fund's purpose is to help students who have an acute financial, rather than chronic, need. The Emeriti Council is the sole source of financial support for the EASE Fund. The council's plan is to increase dissemination of information regarding this program to deans and Student Affairs and explore additional funding sources. The current fund balance is \$7,670.

➤ **Student Alumni Association**

During Block Party on Sept. 2, the SAA launched a "Get the Scoop on Student Philanthropy" initiative, in which the entire team gave out individually wrapped wild huckleberry (Farr's WSU purple ice cream flavor) ice cream cups and engaged hundreds of students (plus faculty and staff) through educating on the importance of giving back to their University community. The council brought laptops for donations, and we raised over \$170.00 that day (mostly \$5 student donations). We also hosted our first "Traditions" event for students on Saturday, Sept. 17 at the tailgate of the first football game of the season. We reached over 200 students and had a great time distributing donated Swig cookies and free Coke products to tailgate attendees. We also had lawn games going near the Coke trailer, plus a Plinko game to win prizes.

➤ **Regional Alumni Chapters**

The PNW (Pacific Northwest) Chapter held its annual Mariners game event at the Safeco Field in Seattle, Washington, on Sept. 3. A hot dog, hamburger, salad, dessert and beverage bar were prepared for the alumni in attendance (45). We saw great engagement among alumni and engaged several new WSU friends who came with alumni. Pictures were taken at the event, which will be posted to the PNW Facebook page. We received great feedback from many alumni about how much they enjoy coming! PNW chapter leaders were all in attendance and remain enthusiastic about this yearly event.

➤ **Young Alumni Council (YAC)**

The first YAC meeting was held Sept. 13, and we had over 13 of our 18 council members participate. In this meeting, the council decided that all of its members would reach out to their respective "niche" networks formed while at WSU. The council decided to hold four "GOLD Networking Series" events during the upcoming year, including the sponsorship of a Senior Send-off on April 5, 2017. In addition, there will be four signature events in the upcoming year in order to have frequent programming to promote respective networks. The council also decided that juniors and seniors would be invited to all Young Alumni events. Our first Young Alumni event took place on Oct. 1.

➤ **Weber Historical Society**

The Weber Historical Society Fall 2016 Lecture Series has begun. The first lecture took place on Sept. 19 in Dumke Hall. Dr. Harold Holzer, a national authority on Abraham Lincoln, gave the lecture "Lincoln and the Uncivil War on Immigration." In this talk, Dr. Holzer explored Lincoln's ongoing leadership role in the heated, ongoing battle over foreign immigration to America. As always, Lincoln offers revealing insights into his complex day and age — and guidance for our own.

College of Engineering, Applied Science & Technology Project Developments

George Comber

Chair of Engineering Technology Department

Fred Chiou

EET Program Coordinator



Presentation Outline

- Sustainability and Solar Photovoltaic Projects – Fred Chiou
- Industrial Controls, Automation, and Robotics Projects – Fred Chiou
- Stackable Pathway Project
– George Comber

Sustainability and Solar Photovoltaic Projects

- Solar Photovoltaic Arrays
- Solar-Powered Picnic Tables
- Solar Charging Station for Electric Vehicles – Collaborations Between Automotive Technology Department and Electronics Engineering Technology

Solar Photovoltaic (PV) Array

2 Mega Watts at Davis Campus
Including a Solar PV Lab



Solar Photovoltaic (PV) Array

Photovoltaic Thermal – Generate Electricity and Hot Water
Research Collaborated with A Top Research Institute in
Taiwan



WEBER STATE
UNIVERSITY

Solar Photovoltaic (PV) Array

For Solar PV Classes at Ogden Campus (Built by Students)



WEBER STATE
UNIVERSITY

Solar-Powered Picnic Table

Provides Power Charging Outlets (110V AC for Laptop Computers and USB Outlets for Cellular Phones)



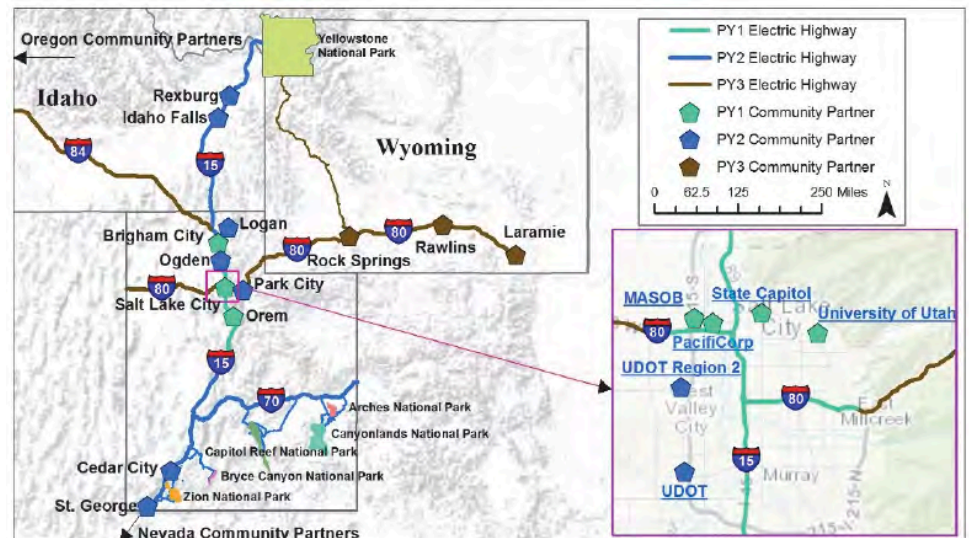
Rocky Mountain Power wants to build EV system with help of multi-million dollar federal grant

<http://www.standard.net/Environment/2016/09/19/Rocky-Mountain-Power-wants-to-build-an-impressive-EV-system-with-help-of-federal-grant.html>

Standard Examiner, September 19, 2016



Intermountain West (Utah, Idaho, Wyoming)



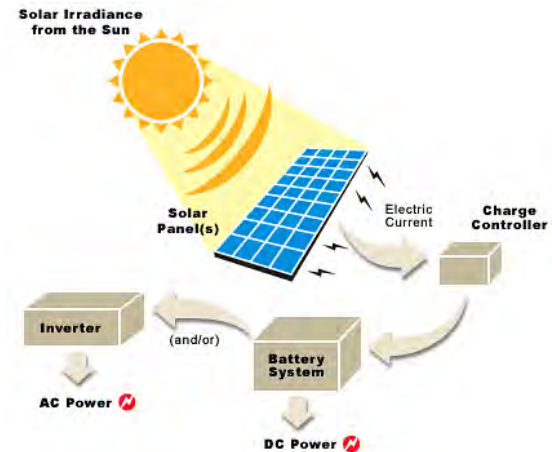
Solar Charging Station for Electric Vehicle



No CO₂ Emission

Pure Green Energy

CO₂ Emission
Coal-fired
Power Plant



Note: In Utah, about 80% of electricity is derived from coal, and about 15% comes from gas.

Solar Charging Station for Electric Vehicle

1972 Triumph Spitfire



Solar Charging Station for Electric Vehicle

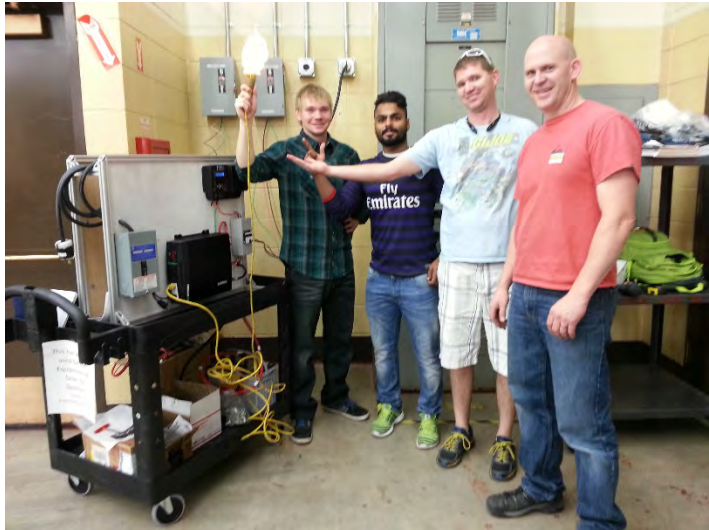
Suggest to Build Parking Lots with Solar PV Powered Shades on Campus



Automotive Technology Department, College of EAST

Solar Charging Station For e-Bike and e-Motorcycle

EET Students' Senior Project



WEBER STATE
UNIVERSITY

Industrial Controls, Automation & Robotics Projects



Industrial Controls, Automation & Robotics Projects

- Educate Students the Latest Knowledge and Skills That Industry Needs.
- Help Students Become More Competitive In Job Market.
- Collaborations with Industrial Partners.
 - Global and Local Companies
- Robotics Team for Education and Research (Autonomous Robot)

Industrial Controls, Automation & Robotics

Global & Local Industrial Partners

- Autoliv
- Orbital ATK
- Miller Electric Mfg.
- Lifetime Products
- HAAS Automations
- Delcam/Autodesk
- Gardner Engineering
- MannMade Innovations
- Austral Star



Stackable Credential

For WSU Engineering Technology Programs

George Comber
Chair of Engineering Technology Department

What are Stackable Credential

- Stackable Credential: Part of a sequence of credentials that can be accumulated over time to build up an individual's qualifications and help them to move along a career pathway or up a career ladder to different and potentially higher paying jobs.

Current Approach: Engineering Technology Programs

- 2 plus 2 approach
 - AAS degree (2yrs) followed by BS degree (2yrs)
 - AAS and BS are jump off points to the workforce
 - BS degree being a terminal degree
- Suggested Follow up Master degrees:
 - MBA
 - MTM - Masters of Technical Management
 - MS in a Technical Field

Current Approach: AAS in General Technology

- 1 plus 1 approach
 - ATC Certificate in Technology (1 yr) plus AAS degree (1 yr plus)
 - 900+ hours transfers as 30 credits to WSU
 - ATC Certificate and AAS are jump off points to the workforce
 - AAS degree being a terminal degree for the work force
- Suggested Follow Degrees (must merge into a program):
 - BS in a Technology degree
 - Must take some leveling courses
 - Math, Sciences & Prerequisites

Proposed Approach: Controls Program

- 1 plus 1 plus 2
 - ATC Certificate in Technology (1 yr)
 - plus AAS degree (1 yr)
 - plus BS degree in Controls
- ATC Certificate, AAS and BS are jump off points to the workforce
- BS degree being a terminal degree for the work force



BUSINESS COMMITTEE
OF THE
WEBER STATE UNIVERSITY BOARD OF TRUSTEES

A meeting of the Business Committee of the Weber State University Board of Trustees was held at 8:30 a.m., October 4, 2016, in Room 302A, President's Office.

Members present:

Mr. Scott Parson
Ms. Kearston Cutrubus

Mr. Nolan Karras

Ms. Heather Hales

Weber State University officials present:

Dr. Charles A. Wight	President
Dr. Norm Tarbox	Vice President for Administrative Services
Dr. Brad Mortensen	Vice President for University Advancement
Mr. Steve Nabor	Senior Associate Vice President for Financial Services & CFO
Mr. Mark Halverson	Associate VP for Facilities and Campus Planning
Mr. Bryce Barker	Director of Internal Audit
Mrs. Anita Preece	Secretary

Visitors: None

Excused: Steve Starks

Press: None

BUSINESS COMMITTEE MEETING

- | | |
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| Minutes | 1. The minutes of the meeting held on September 6, 2016, were approved on a motion by Ms. Hales, and a second by Mr. Karras. |
| Financial Reports for the Month ending August 2016 | 2. Vice President Tarbox reviewed the Financial Report for the month ended August 2016. With 16.67% of the year completed, 14.44% of the budget was expended. Vice President Tarbox reported that the state part of the budget looks strong. The burn rate is 6.4% faster than last year. The Auxiliaries are down 7.7%. The Bookstore is down due in part to a difficult software implementation. Gifts and Grants are down 9%. Federal financial aid dollars are down. |
| Motion | 3. On a motion by Ms. Hales and a second by Ms. Cutrubus, the Financial Report for August was approved. |
| Audit Committee Report | 4. Mr. Bryce Barker, Director of Internal Audit, presented the Audit Committee Report. Mr. Barker provided a brief review of information security risks that were discussed at the Audit Committee meeting. He also discussed the audits that were closed and gave a brief report on issues identified in audits that will be left open for follow-up reviews to be conducted in approximately six months. Mr. Barker also provided a summary of findings noted from purchasing card audits performed during the past fiscal year and concerns filed since the last Audit Committee meeting on the EthicsPoint anonymous tip hotline. |

- | | |
|---|--|
| Motion | 5. On a motion by Mr. Karras, and a second by Ms. Hales, the Audit Committee Report was approved. |
| WSU Institutional Residence Annual Report | 6. Vice President Tarbox reported that the Board of Regents Policy R207, Institutional Residences, assigns to the Board of Trustees the responsibility of reviewing and approving the operating budget for WSU's institutional residence annually. WSU does not own an institutional residence, and the President uses his home for private functions related to the university, a stipend is paid to the President in lieu of living in an institutional residence. |
| Motion | 7. On a motion by Mr. Karras, and a second by Ms. Cutrubs, the Institutional Residence Annual Report was approved. |
| WSU Institutional Discretionary Funds Report for year ended 6/30/16 | 8. Vice President Tarbox explained that the Board of Regents Policy, R-548, Institutional Discretionary Funds Administration and Accountability, defines and governs the use of discretionary funds at each USHE institution. The use of discretionary funds are regulated by the Regent's Policy and are subject to an annual audit. The audit has been completed and expenditures for the past year appear to be in compliance. |
| Motion | 9. On a motion by Ms. Hales, and a second by Mr. Karras, the Institutional Discretionary Funds Report for the year ended 6/30/16 was approved. |
| Annual Report of the WSU Retirement Plan Executive Committee | 10. Vice President Tarbox mentioned that WSU Policy requires that an annual report be made to the Board of Trustees summarizing the activities of the University's Retirement committee. This committee is charged with overseeing the University's retirement programs and making necessary changes. The meeting minutes for the three meetings held last year were included in the agendas for Trustee review. |
| Motion | 11. On a motion by Mr. Karras, and a second by Ms. Hales, the Annual Report of the WSU Retirement Plan Executive Committee was approved. |
| 2017-2018 Capital Facilities Priorities | 12. Mr. Mark Halverson, Associate Vice President for Facilities and Campus Planning, reported that WSU's top priority for state capital development funding be a renovation of the Social Science Building, to be renamed Lindquist Hall. Mr. Halverson also reviewed the list of WSU's Capital Improvement Projects that have been prioritized for 2017-2018. |
| Motion | 13. On a motion by Ms. Cutrubs, and a second by Ms. Hales, the 2017-2018 Capital Facilities Priorities were approved. |

Monthly Investment
Report

14. Vice President Tarbox presented the Monthly Investment Report for the month of August. He mentioned that WSU is in compliance with the State Board of Regents and the Money Management Act.

Motion

15. On a motion by Mr. Karras, and a second by Ms. Hales, the Monthly Investment Reports were approved.

Tuition Update

16. Vice President Tarbox reviewed WSU's tuition history with the Business Committee. He mentioned that WSU is trying to increase needed based aid. Dream Weber is a prime example. WSU is either the least expensive or second to the least expensive institution in the state - the economic choice for students.

This was an information item only.

Adjournment

17. The meeting was adjourned at 9:30 a.m.

Board of Trustees
Personnel and Academic Policy Committee
October 4, 2016

Members present: Louenda Downs, Karen White Fairbanks, Gregory Woodfield, Madonne Miner, Jan Winniford

Guests:

1. Personnel Changes were presented to the committee.
2. The following Early Retirement Request was approved on a motion by Karen Fairbanks seconded by Louenda Downs:

Lane Brown, Facilities Management, November 30, 2016

3. Academic Affairs Goals 2016-2017 were discussed.